

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 16 March 2020

NEWBOTTLE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 20 JANUARY 2020 AT 7.30PM

PRESENT: Chairman: Councillor Andrew Woods; Councillors Linda Baker, Richard Bland, Adrian Kelly and Diana Sheasby.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer) and two members of the public.

APOLOGIES: Parish Councillor Andrea Gladden submitted her apologies because she was unwell, the apologies were accepted and the absence authorised.

Parish Councillor Michael Loggin submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

47/19 Declaration of Interests

Minute Number 52/19, Housing Needs Survey – Councillor Richard Bland declared an interest because he had a family connection to Newbottle Estate.

Minute Number 52/19, Housing Needs Survey – Councillor Adrian Kelly declared an interest because a possible proposed site for an affordable housing, was to the rear of his property.

Resolved that the interests be noted.

48/19 Open Forum – A resident addressed the Parish Council with regard to the proposed Housing Needs Survey. He was aware that the process had been instigated by the receipt of five letters by Newbottle Estates but had not seen the letters. He had also raised concerns about the survey with Councillor Rebecca Breese and South Northants Council, but had not received a response. The Parish Council was not in receipt of the information which the resident had been requesting so could not advise any further.

The Chairman suggested that as the resident had attended the meeting for the Housing Needs Item only, that it should be taken as the first item on the agenda. This was agreed by the Parish Council.

49/19 Housing Needs Survey – Prior to the meeting, a draft Housing Needs Survey had been circulated to the Parish Council. The survey had been produced by Midland Rural Housing on behalf of Newbottle Estate with the support of South Northants Council. The draft also stated that the survey had the support of the Parish Council, but this was not correct because the Parish Council had not yet discussed it.

The Chairman advised that the survey had only been highlighted to the Parish Council at its last meeting and it too, had not seen the five letters making the request for affordable housing in the village.

There was some concern raised by Councillors that the draft survey stated that it had Parish Council support, when this had not been agreed. It was also a concern that the survey had been instigated by a private company such as Newbottle Estate, which raised queries about the independence of the survey.

During the discussion, a number of other queries were raised and it was agreed that a list be sent to Midland Rural Housing asking for clarification on these points.

Resolved that:

- 1) the report be noted;
- 2) the draft Housing Needs Survey be noted;

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- 3) the Parish Council's queries be brought to the attention of Midland Rural Housing and South Northants Council; **Action TG**
- 4) the Parish Council does not support the survey until the queries have been satisfactorily answered; and
- 5) this item be discussed again at the Parish Council meeting on 16 March 2020. **Action TG**

50/19 Minutes - The minutes of the meeting held on 18 November 2019 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meeting held on 18 November 2019 be approved and signed by the Chairman.

51/19 Matters Arising from the Minutes of 18 November 2019 – There were no matters arising.

52/19 Reports from County and District Councillors - There was no report from the County & District Councillor Rebecca Breese.

53/19 Village Matters

- i) Playing Field and Pavilion – There was no update on the project at the playing field and pavilion, however a meeting was being held next week to progress the project.

Resolved that the report be noted.

- ii) Farthinghoe Road – The Clerk reported that she had received an email from Helen Howard at Northants County Council with regard to the relocation of the poles and speed signs on Farthinghoe Road. The work had been ordered and a commencement date would be advised in due course.

Resolved that the report be noted.

- iii) Grass Verge – The Parish Council discussed the condition of the grass verge on the corner of Farthinghoe Road and Brackley Road, following a complaint from a resident.

Resolved that Northants County Council be contacted with regard to reinstating the grass verge outside Lagonda, including some kerbing to stop cars parking on the verge and a request be made for an area of hard standing for the children to use whilst getting on and off the school bus. **Action TG**

- iv) Permissive Footpath from Cemetery to Newbottle Woods – The Clerk advised the Parish Council that she had written to Astrop Farms Limited with regard to the proposal for a permissive footpath from the Cemetery to Newbottle Woods and a reply was awaited.

Resolved that the report be noted.

- v) Newbottle & Charlton Annual Parish Meeting 2020 – The Parish Council discussed the arrangements for the Annual Parish Meeting which was being held on Monday 20 April 2020.

Resolved that organisations from the village be invited to attend the meeting and report on their work during the last 12 months. **Action TG**

54/19 Parish Council Matters

- i) Parish Council Elections – The Parish Council discussed how it could promote the May 2020 elections to the village. A number of Councillors confirmed that they would not be standing again and therefore new Councillors would be required.

A member of the public had attended the meeting with a view to possibly standing as a Parish Councillor at the next elections in May 2020.

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Resolved that information on the forthcoming elections be advertised on Facebook, in The Link and in the Post Office. **Action TG**

55/19 Planning

- i) South Northamptonshire Local Development Order (LDO) – Prior to the meeting, the consultation papers had been circulated to the Parish Council.

Resolved that the Parish Council has no comments on the Local Development Order consultation. **Action TG**

- ii) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council.

S/2019/2389/FUL, Manor Farm Road to Church, Newbottle, Change of use of agricultural workshop from Agricultural Use to B1 (c) Light Industrial Use
No comments

- iii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers.

S/2019/1430/FUL, Felden House, Main Street, Charlton, Replacement of single storey rear timber garden room/greenhouse with new glazed extension under slate tiled roof
Approved

- iv) S/2019/2479/FUL, Church Cottage, Main Street, Charlton – The Parish Council considered an application for the demolition of an existing porch to be replaced with an extension

Resolved that the Parish Council has no comments on application S/2019/2479/FUL. **Action TG**

- v) S/2020/0018/FUL, Old Bell House, Fathinghoe Road, Charlton - The Parish Council considered an application for a single storey rear extension.

Resolved that the Parish Council has no comments on application S/2020/0018/FUL. **Action TG**

56/19 Finance

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

Resolved that the following accounts be approved for payment:

T Goss – Salary January 2020	£126.20
T Goss – Expenses for January 2020	£12.38
HMRC – January 2020 payment	£31.60
T Goss – Salary February 2020	£126.40
HMRC – February 2020 payment	£31.40
Eon – Street Lighting Maintenance	£107.99
Eon – Street Lighting Electricity Account (Direct Debit)	£605.09
Eon – Repair to street light	£37.52
Northants Association of Local Councils 2019/2020 Subs	£284.15
Marcus Young Landscapes Ltd – Emptying dog waste bin	£174.72

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 20 January 2020 for the Lloyds TSB bank accounts.

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Resolved that the bank reconciliation for the Lloyds TSB bank accounts be noted.

57/19 Correspondence – A copy of Countryside Voice was circulated to the Parish Council.

58/19 Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 59/19 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

59/19 Grass Cutting Contract 2020/2021 – Prior to the meeting, the quote from the current contractor, Mr M Dempsey, had been circulated to the Parish Council.

Resolved that:

- 1) the grass cutting contract for 2020/2021 be awarded to Mr M Dempsey;
- 2) Mr Dempsey be asked to undertake the first cut of Charlton playing field in April 2020; and
- 3) Mr Dempsey be asked to cut back the vegetation along the footpath from Jellicle House and Chatterwell.

Action TG

60/19 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- 16 March 2020
- 20 April 2020 (Annual Parish Meeting)
- 18 May 2020
- 20 July 2020
- 21 September 2020
- 16 November 2020

(The meeting closed at 8.50pm)

Signed, Chairman – 16 March 2020